



GUJARAT TECHNOLOGICAL UNIVERSITY
(Established under Gujarat Act No. 20 of 2007)

ગુજરાત ટેકનોલોજીકલ યુનિવર્સિટી
(ગુજરાત અધિનિયમ ક્રમાંક: ૨૦/૨૦૦૭ દ્વારા સ્થાપિત)

GTU/PhD/DPC_Review/2017/8305

Date: 15/11/17

Circular

All Supervisors and Doctoral Progress Committee Members are requested to submit the following documents in single envelope for each scholar at the University after conducting DPC Review of PhD Scholar for ease of processing within the defined time duration as per the enclosed schedule

- 1) DPC Review Card
- 2) CD/ DVD of video recording of the DPC review
- 3) TA & Honorarium Bill
- 4) Form for Doctoral Progress Committee (DPC) Review*
- 5) Copy of the email containing the comments of review, by any one expert who have participated / evaluated through electronic medium (if any), which has to be submitted by him/her on the same date through email to the concerned Supervisor

Further, DPC Review Card submitted must be the same format which is downloadable from PhD Portal from time-to-time. The Scholars can download the DPC Review from the website within pre-defined time duration mentioned in the Circular uploaded for DPC Review Schedule of all the Batches.

It is also requested to kindly submit the TA-Honorarium Bill in the format as enclosed along with a copy of cancelled cheque. Further, it is requested to kindly mention the enrollment number of the scholar for which it is claimed and whether it is claimed for Supervisor or DPC Members.

Sd/-
Registrar

Encl:

- 1) TA & Honorarium Bill Format
- 2) DPC Review Schedule for all PhD Scholars

**The Supervisor needs to submit the form in hard copy at the University in advance (at least 7 days prior to the day of DPC Review conduction)*

Winners of: ICT Enabled University Award E-India - 2009 Manthan Award – 2009

Nr. Visat Three Roads, (Campus of Vishwakarma Government Engg. College & IIT, Gandhinagar), Sabarmati -
Koba Highway, Chandkheda, Ahmedabad-382424. Gujarat, India. Tele: 079-23267500 E-mail : registrar@gtu.ac.in
URL : www.gtu.ac.in

GUJARAT TECHNOLOGICAL UNIVERSITY, AHMEDABAD**BILL FOR REIMBURSEMENT OF TRAVELLING ALLOWANCE & D.A./HONORARIUM**

FULL NAME :

DATE: ___/___/20__

DESIGNATION:

BASIC PAY(OLD):

NAME OF INSTITUTE & ADDRESS:

PHONE NO:

EMAIL ID:

PURPOSE OF JOURNEY:

REFERENCE LETTER NO.(IF ANY):

(A) T. A.:

Date of journey	From	To	Distance kilometer	Mode of journey (i.e. Bus, Car, Rail, Air)	Class	Fare paid	Remark
Total Rs.(A)							
					No. of days	Rate/ Day	Total Rs.
(B) D.A.: (If applicable)							
Total Rs.(B)							
					No. of days	Rate/ Day	Total Rs.
(C) Honorarium:(If Prior approval is taken & applicable)							
Total Rs.(C)							
Gross Total Rs.: (A)+(B)+(C)							

This is to Certify that: -

- I have travelled by Railway _____class/ Bus-Luxury/ordinary. (Attach copy of Rail Ticket if travelled by AC & upper class or Luxury Bus.)
- I have travelled by Air & the air fare claimed is limited to Economic class air fare. (Please attach copy of air ticket & boarding pass)
- I have travelled by my own car with vehicle No. _____ & it is petrol diesel vehicle (Attach Copy of R/C book.)
- I have travelled as per requisite to participate in event, seminar, etc. and fare claimed hereby is actual and admissible.
- I confirm that this amount is not claimed elsewhere and if it is found at any stage that above claim/part of the claim paid/received to me is contra bonos mores due to either side by mistake; I undertake to refund same to the University.
- I ensure that I had received Rs. _____ as Advance for this TA and DA/HONORARIUM and deposited remaining amount Rs. _____ with Receipt no. _____ dated _____ to the university.

Signature:

Name: _____

Passed for payment Total Rs _____ (Rupees in words _____ only).

Journey mention above is essential to conduct duties at Gujarat technological University

DEALING PERSON**H.O.D/O.S.D.****C.A.O****I. A.****REGISTRAR****RECEIPT**

Received Rs. _____ (Rupees in words _____ only)

From Registrar, Gujarat Technological University, Ahmedabad towards TA and DA/Honorarium.

Bank information of receiver for Electronic fund transfer

Bank Name: _____ Branch & Branch Code: _____ A/C Type (SB/CB) _____

A/c No.(Full digits) _____ IFSC Code: _____

The above information provided by me is correct.

Signature:

Name: _____



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(ગુજરાત સરકારના ગુજરાત અધિનિયમ ક્રમાંક : ૨૦/૨૦૦૭ દ્વારા સ્થાપિત)

Ref. GTU/PhD/B_2011/Review/2016/5853

Date: 18-07-2016

CIRCULAR

It is hereby informed to all concerned that the following review schedule of PhD scholars has to be strictly followed and will be applicable to PhD scholars enrolled in Batch 2011 & 2012: -

Semester	Name of Review	DPC review to be conducted during the following mentioned time periods	Last date of submission of Documents
8, 10, 12	Doctoral Progress Committee (DPC) Review	15th September to 15th October of every year	By 10th November of every year
7, 9, 11	Annual Research Week Review	Tentatively during February to April every year	Review Schedule of the scholars shall be displayed on the website

Please Note :

- 1) All the DPC reviews have to be conducted in presence of both appointed DPC members.
- 2) The Review Cards can be downloaded from the University's website. No other format etc. will be considered.

-sd/-

I/c Registrar

Winners of : ICT Enabled University Award E-India - 2009 ❖ Manthan Award - 2009 ❖ GESIA Award - 2011

❖ Digital Learning WES - 2011 Award ❖ AIMS International Innovative University Award - 2013

Chandkheda : Nr. Campus of Vishwakarma Government Engineering College, Sabarmati - Koba Highway, Nr. Visat Three Road, Chandkheda, Ahmedabad - 382 424, Gujarat, India. Ph. : 079 - 232 67 500

Ahmedabad : 2nd Floor, ACPC Building, L. D. College of Engineering Campus, Navrangpura, Ahmedabad, (Gujarat) India - 380 015. Phone : + 91 - 79 - 26 300 499 / 599 Fax : + 91 - 79 - 26 30 1500

Gandhinagar : K-6 Circle, E-4 Electronic Estate, G.I.D.C., Nr. Government Polytechnic, Sector-26, Gandhinagar - 382 028 Gujarat.

e-mail : info@atu.ac.in URL : www.atu.ac.in



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Ref:GTU/PhD/Review/2015/10920

Date:08/12/2015

CIRCULAR

It is hereby informed to all concerned that the following review schedule of PhD scholars has to be strictly followed and will be applicable to PhD scholars enrolled from Batch 2013 onwards-

Semester	Name of the Review	DPC review to be conducted during the following mentioned time periods	Last date of Submission of Documents
2,4,6,8,.....	Doctoral Progress Committee (DPC) Review	1 st August- 30 th August of every year	By 15 th September of every year
1,3,5,7,.....	Doctoral Progress Committee (DPC) Review	1 st December- 30 th December of every year	By 15 th January of every year
	Annual Research Week	Tentatively during February to April of every year	The Review schedule of the students shall be displayed on the website.

Please note:

- I. All candidates shall undergo Course work, as decided by The Doctoral Progress Committee (DPC) after provisional registration, as part of Ph.D. programme in the first year. The course work should be treated as pre-Ph.D preparation. One of the courses to be prescribed shall be Research Methodology. The second course will be in the core area of research. The Doctoral progress committee for the scholar will decide the subject and number of courses, which the candidate is to pursue. The registration shall be confirmed only after the completion of the course work, which should **not be later than 2 years**.
- II. All the DPC reviews have to be conducted in presence of both appointed DPC members.
- III. Refer to the http://www.gtu.ac.in/syllabus/PHD/Sem1_wef_june2012.pdf (for teaching scheme)
- IV. Please refer to the following Circulars for additional details-
 - http://www.gtu.ac.in/PHD/2015/Schedule_2013.pdf
 - www.gtu.ac.in/PHD/2015/Schedule_2014.pdf
 - <http://www.gtu.ac.in/PHD/2015/06102015.pdf>
 - <http://www.gtu.ac.in/PHD/2015/08102015.pdf>
 - http://files.gtu.ac.in/PHD/2015/05112015_03.pdf
- VI. The date of enrolment will be considered for calculation of time period for all practical purposes by the University.

-sd-

I/c Registrar

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Ref. GTU/PhD/B15_Review/2016/2017/626

Date: 30-01-2017

CIRCULAR

It is hereby informed to all concerned that the following review schedule of PhD scholars has to be strictly followed and will be applicable to PhD scholars enrolled in Batch 2015-

Semester	Name of the Review	DPC Review to be conducted during the following mentioned time periods	Last date of Submission of Documents
2,4,6,8,...	Doctoral Progress Committee (DPC) Review	1 st May – 30 th May of every year	By 15 th June of every year
3,5,7,...	Doctoral Progress Committee (DPC) Review	1 st Nov. – 30 th Nov. of every year	By 15 th Dec. of every year
	Annual Research Week	Tentatively during Feb. to April of every year	The Review Schedule of the Scholars shall be displayed on the website.

Please Note:

1. All candidates shall undergo Course work, as decided by The Doctoral Progress Committee (DPC) after provisional/pre-registration, as part of Ph.D. programme in the first year. The course work should be treated as pre-Ph.D preparation. One of the courses is Research Methodology. The second course will be in the core area of research. The Doctoral Progress Committee for the scholar may decide the subject and number of courses, which the candidate has to pursue. The registration shall be confirmed only after the completion of the course work, which should not be later than 2 years, by the means of submitting a final registration form at the University.
2. The core-course (PH002) of the respective students has to be submitted to the University latest by February, 28, 2017. The review sheets for the same can be downloaded from the website from January 30, 2017.
3. All the DPC reviews have to be conducted in presence of all appointed DPC members otherwise the said DPC review will not be considered and would be treated as null and void.
4. If the research scholar fails to appear in the scheduled DPC review, as stated above, the term will not be granted.
5. Refer to the http://www.gtu.ac.in/syllabus/PHD/Sem1_wef_june2012.pdf (for teaching scheme) and http://files.gtu.ac.in/PHD/2015/05112015_03.pdf (General Guidelines)
6. The date of enrolment will be considered for calculation of time period for all practical purposes by the University.

-sd/-

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CIRCULAR

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Semester	Name of the Review	DPC Review to be conducted during the following mentioned time periods	Last date of Submission of Documents
2,4,6,8,...	Doctoral Progress Committee (DPC) Review	1 st May – 30 th May of every year	By 15 th June of every year
3,5,7,...	Doctoral Progress Committee (DPC) Review	1 st Nov. – 30 th Nov. of every year	By 15 th Dec. of every year
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-sd/-

Registrar